

# DSU Concurrent Enrollment

SPRING 2020



1. Go to <https://concurrent.dixie.edu>
2. Click on “Apply”
3. Click on “Apply for CE”
  - Click on “Application Instructions” to watch a video with step-by-step instructions on how to complete the form.
4. Complete the form with a parent. This form needs to be completed every year. The form must be completed in one browser session and requires a **one-time** fee. If you are a returning CE student and have already paid your \$35 application fee to DSU, you will not need to pay again. You will need the following to complete:
  - Social Security #, Student Visa #, or Alien Registration #
  - Credit Card, Debit Card, or PayPal Account for fee payment
  - Student email address and parent email address.
5. Allow 3-5 business days for DSU to process your application. Once processed, you will receive an email from DSU with information needed to register for classes, including your assigned DixieID.
6. Once you are admitted to DSU as a Concurrent Enrollment student, you need to fill out and submit your actual class registration form.
  - Log onto <https://concurrent.dixie.edu>
  - Click on “Register”
  - In the box titled “Spring 2020 CE Class Registration”, click the “Register Now” link
  - Use your DixieID and password to sign in
  - Choose “Spring 2020” to see courses offered
  - Write down the CRN number listed for the class(es) you want to take
  - You will be directed to the registration form
  - Type the CRN numbers for classes you would like to request on the registration form. Fill out any other requested information and submit form.

If you are interested in a course **NOT** listed on the registration form (**INCLUDING ONLINE COURSES**) you can check for available sections of the class by doing the following:

- Go to <https://registration.dixie.edu>
- Click on the FAQs tab
- Click on the first link titled “If I am not a student, how can I look at what courses are available?”
- Click on “course search
- Select “Spring 2020” from the drop-down menu, and hit “continue”
- Type in the subject and course number (i.e. Political Science 1100)
- Write down the CRN number listed for the section you would like to take
- Type the CRN number on your registration form

For course descriptions and pre-requisite requirements:

- Go to <https://concurrent.dixie.edu>
- Click on “Learn More”
- Go to CE Information and Forms
- Click on “CE Course Descriptions 2019-2020

Some courses require minimum ACT or Accuplacer scores. If there is a minimum score requirement, it will be listed in the “CE Course Descriptions 2019-2020” document (see above).

- If you have taken the ACT, your test scores will appear on your transcript.
- If you have **NOT** taken the ACT, you will need to arrange to take the DSU Accuplacer test at the DSU testing center. The cost is \$20.
- For more info, please visit [testing.dixie.edu](https://testing.dixie.edu)

Registration deadline is **DECEMBER 20th**