

# DSU Concurrent Enrollment

FALL 2020



1. Go to <https://concurrent.dixie.edu>
2. Click on “Apply”
3. Click on “Apply for CE”
  - Click on “Application Instructions” to watch a video with step-by-step instructions on how to complete the form.
4. Complete the form with a parent. This form needs to be completed every year. The form must be completed in one browser session and requires a **one-time** fee. If you are a returning CE student and have already paid your \$35 application fee to DSU, you will not need to pay again. (Make sure to check the box stating you are a DSU student, or use the coupon code: THSCE). You will need the following to complete:
  - Social Security #, Student Visa #, or Alien Registration #
  - Credit Card, Debit Card, or PayPal Account for fee payment
  - Student email address and parent email address.
5. Allow 3-5 business days for DSU to process your application. Once processed, you will receive an email from DSU with information needed to register for classes, including your assigned DixieID.
6. Once you are admitted to DSU as a Concurrent Enrollment student, you need to fill out and submit your actual class registration form.
  - Log onto <https://concurrent.dixie.edu>
  - Click on “Register”
  - In the box titled “Fall 2020 CE Class Registration”, click the “Register Now” link
  - Use your DixieID and password to sign in
  - Choose “Fall 2020” to see courses offered; you will choose classes located at the North Plaza Center, or you also have the option to register for online classes.
  - Write down the CRN number listed for the class(es) you want to take
  - You will be directed to the registration form

- Type the CRN numbers for classes you would like to request on the registration form. Fill out any other requested information and submit form.
- Please note that in order to take a math class through concurrent enrollment, a student must have passed Secondary Math 1, 2 & 3 already with at least a C grade.

If you are interested in a course **NOT** listed on the registration form (**INCLUDING ONLINE COURSES**) you can check for available sections of the class by doing the following:

- Go to <https://registration.dixie.edu>
- Click on the FAQs tab
- Click on the first link titled “If I am not a student, how can I look at what courses are available?”
- Click on “course search”
- Select “Fall 2020” from the drop-down menu, and hit “continue”
- Type in the subject and course number (i.e. Political Science 1100)
- Write down the CRN number listed for the section you would like to take
- Type the CRN number on your registration form

For course descriptions and pre-requisite requirements:

- Go to <https://concurrent.dixie.edu>
- Click on “Learn More”
- Go to CE Information and Forms
- Click on “CE Course Descriptions 2019-2020”

Some courses require minimum ACT or Accuplacer/Aleks scores. If there is a minimum score requirement, it will be listed in the “CE Course Descriptions 2019-2020” document (see above).

- If you have taken the ACT, your test scores will appear on your transcript.

- If you have **NOT** taken the ACT, you will need to arrange to take the DSU Accuplacer test (for English and Reading) or an Aleks placer test (for Math) at the DSU testing center (also called the Professional Testing Center). They are currently only allowing 9 students at a time into the testing center, so call in advance for an appointment. The cost is around \$20.
- For more info, please visit [testing.dixie.edu](http://testing.dixie.edu)

## ELIGIBILITY

To be eligible for concurrent enrollment, the student must:

- Have a high school GPA of 3.0
- Be completing course requirements at an approved, state funded, public or charter high school.
- Register for the appropriate number of credits as designated by their high school guidance counselor.
  - You cannot exceed a maximum of 30 concurrent enrollment credit hours in one school year (15 credit hours per semester – fall & spring) in order to receive concurrent enrollment reduced tuition rates. Concurrent enrollment funding does not include the summer term.
  - Remember that college classes are more difficult than high school classes. Students should plan to spend two hours work outside of class for each college credit (example: 3 credit course = 9 hours total per week; 3 in class and 6 out of class).
- Please request a copy of your high school transcript be sent from your high school registrar or guidance counselor to the Dixie State University Concurrent Enrollment office.

# **CONTACT INFO**

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## **CONCURRENT ENROLLMENT OFFICE**

North Plaza (NPLZ)

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